

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Dan La Bar

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick & Monica Woodward

Forest Ranch Charter School: Kiersten Morgan & Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzo

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: August 26, 2019

Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING AGENDA

1. REGULAR SESSION

- 1.1 Call to Order and Roll Call
- 1.2 Approval of Regular Agenda
- 1.3 Approval of Minutes from Regular Meeting of 7/29/19

2. PUBLIC COMMENTS

3. DISCUSSION/ACTION ITEMS

- 3.1 Sherwood Montessori, Round 2: Relocatable Project Continuation
- 3.2 Forest Ranch: Project Completion - Flooring
- 3.3 Forest Ranch: Sports Field Additional Funding
- 3.4 Shared Use of Facilities - Inspire presentation of ideas

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT

- 4.1 Adjourn; Next meeting September 30, 2019 at CORE Butte Charter

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.

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Sherwood Montessori: Michelle Yezbick & Monica Woodward

Forest Ranch Charter School: Kiersten Morgan & Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Regular Meeting

Date: July 29, 2019

Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING MINUTES

1. REGULAR SESSION

1.1 Call to Order and Roll Call

Margaret Reece called the meeting to order at 3:48. The following parties were in attendance:

Blue Oak Charter School: Susan Domenighini

Inspire School of Arts and Sciences: Doris Luther, co-chair

Chico Country Day Charter School: Margaret Reece

Nord Country School: Lisa Speegle

CORE Butte Charter School: Susan Smith

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Kiersten Morgan joined the meeting at 3:52

Wildflower Open Classroom: Tom Hicks

1.2 Approval of Regular Agenda

Michelle Yezbick motioned to approve the agenda with the correction to the notice title to reflect a regular meeting rather than a special meeting.. Susan Smith seconded the motion.

Approved 7 / 0

1.3 Approval of Minutes from Regular Meeting of 6/24/19

Doris Luther motioned to approve the June 24, 2019 minutes with the correction to the title to reflect a regular meeting rather than a special meeting.. Lisa Speegle seconded the motion.

Approved 5 / 0 / 2

2. PUBLIC COMMENTS

No comments

3. DISCUSSION/ACTION ITEMS

3.1 Inspire Project Completion: Project K

Susan Domenighini made a motion to approve Inspire's Project Completion reconciliation for Project K. Tom Hicks seconded the motion.

Approved 8 / 0

3.2 Inspire Project Completion: Project M

Lisa Speegle made a motion to approve Inspire’s Project Completion reconciliation for Project M. Kiersten Morgan seconded the motion.

Approved 8 /0

3.3 Chico Country Day School Request #11: Fire Sprinkler Contract

Susan Smith made a motion to approve Chico Country Day’s Request #11: Fire Sprinkler Contract with the correction that the contract be made with Chico Unified School District and the description to clarify Fire Sprinkler Planning. Doris Luther seconded the motion.

Approved 8 /0

3.4 Inspire Project: Project T

Doris let the committee know that the project has not yet been approved by the Inspire Board of Directors but will be presented at their next meeting. Michelle Yezbick made a motion to approve Inspire’s Project T pending approval by the Inspire Board of Directors. Tom Hicks seconded the motion.

Approved 8 /0

4. ITEMS FROM COMMITTEE MEMBERS

Lisa commented that the website is to be updated to reflect Buck as an alternate for Blue Oak. The committee discussed whether to add revising the project completion form be to include more details to a future agenda. The consensus was that the form was sufficient as is for now.

5. ADJOURNMENT

5.1 The special meeting scheduled to follow today’s meeting has been cancelled due to incomplete notice by Chico Unified School District. The next Measure K Committee meeting is scheduled for August 26, 2019 at CORE Butte Charter, 2847 Notre Dame Blvd, Chico

Susan Smith motioned to adjourn the meeting at 4:15. Kiersten Morgan seconded the motion.

Approved 8 /0

Adjourned: 4:15pm

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Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Submission Meeting Date	August 26, 2019
Name of School	Sherwood Montessori
Address of School	1010 Cleveland Ave.
Contact Name	Michelle Yezbick
Contact Phone/Email	530-345-6600 michelle@sherwoodmontessori.org
Year Established	2010
Charter Renewal Date	January, 2017
CDS Code	04-61424-00121475
Charter Number	1166
Website	www.sherwoodmontessori.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or lease Project
- Other (including FF&E)

2. Project Narrative:

The Board of Education authorized \$375,000.00 for Sherwood’s relocatable project in January 2018. A contract was entered with Global Modular for two relocatable classrooms for \$158,000. The Board of Education approved The Lowest Responsive Bidder (Anthem Builders) bid for the project for the amount of \$257,345. The Board recognized that Sherwood’s Round 1 allocation was \$95,000 short with the understanding that the anticipated shortfall would be borrowed from a Measure K charter member. Construction delays due to the late rains and the acceleration of the Round 2 bond sales and allocations have removed the need to borrow funds.

A number of issues have come up during the construction project including the need to have the original house which was on the property abated for lead and asbestos and removed from the site.

This proposal is to request that the remainder of the costs for this project be allocated from Round 2 of Sherwood’s bond allocation.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

Note: Sherwood also operates on a site it owns, adjacent to Chapman Elementary, at 1010 Cleveland Ave,

4. Current enrollment and ADA: 154/146.1

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(if no, please explain)
- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
30%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

7. Preliminary Estimate (Cost)

Round II Allocation	\$509,695
Less Previously Allocated Funds	\$63,800
Less Current Project Funds Requested	\$135,000
Remaining Round II Allocation	\$310,895

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

- Project Narrative: general scope of work *Included*
- Enrollment Capacity: Current Facility and/or Proposed *Included*
- Preliminary Estimate (Cost) *Included*
- Project Schedule *Included*

Building/Modernization/Renovation Projects

- Feasibility Study and Site Review *Included* *Not Applicable*
- Enrollment Capacity: Current Facility and/or Proposed *Included* *Not Applicable*
- Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* *Included* *Not Applicable*
- Facility Assessment *Included* *Not Applicable*
- Schematic Drawing(s) *(areas of work)* *Included* *Not Applicable*
- CEQA Process Determination *(pre-CEQA-form)* *Included* *Not Applicable*
- Design Development Drawings *Included* *Not Applicable*
- Design or Bid Estimate *Included* *Not Applicable*
- Construction Documents *Included* *Not Applicable*

For Committee Use:

All necessary documents were included:

_____ **yes** _____ **no**

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? Yes, August 22, 2019 Regular Meeting

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact: Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Measure K Charter School Facilities Committee Project Completion Report

GENERAL INFORMATION:

Submission Meeting Date	July 29, 2019
Name of School	Forest Ranch Charter School
Address of School	15815 Cedar Creek Rd. Forest Ranch, CA 95942
Contact Name	Christia Marasco
Contact Phone/Email	(530) 891-3154
Year Established	2008
Charter Renewal Date	2020
CDS Code	04-61424 0118042
Charter Number	1019
Website	forestranchcharter.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or lease Project
- Other (including FF&E)

2. Project Narrative:

Relocatable Flooring Repair - \$25,344 was approved by the Measure K Committee on December 4, 2017 and by the CUSD Board on January 17, 2018. Due to a changed timeline for completion of the second room and the need for these funds for other projects at this time, we are requesting that the remaining funds from the allocation should be returned to the charter’s Measure K round one allocation.

3. Project Funds to be Returned:

Funds Allocated	\$25,344	-
Funds Used in 17/18		
Funds Used in 18/19	(11,561)	
Funds Used in 19/20		
Less: Total Funds Used	(11,561)	
Funds Returned	\$13,783	

For Committee Use:

All necessary documents were included: yes no

Attach: 1) Escape report from CUSD for all years with spending, and 2) worksheet that balances to the Escape report.

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

**Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees**

GENERAL INFORMATION:

Submission Mtg Date	July 29, 2019
Name of School	Forest Ranch Charter School
Address of School	15815 Cedar Creek Rd. Forest Ranch CA 95942
Contact Name	Christia Marasco
Contact Phone/Email	(530) 891-3154/cmarasco@forestranchcharter.org
Year Established	2008
Charter Renewal Date	2020
CDS Code	04-6144-0118042
Charter Number	1019
Website	www.forestranchcharter.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or Lease Project
- Other (including FF&E)

2. Project Narrative:

Sports Field Project – We were approved in 2017 for a Track and Field Project for \$242,850.00. Since this time the project was modified and brought back to the Measure K Committee on 3/25/19. At that time we brought a revised project with a bid that included a shift to sod. The bid price was \$308, 850. However, the modified allocation did not include architect and other fees. As a result we are short \$38,000 which we are requesting at this time.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 130

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no *(if no, please explain)*

What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
30%

6. Project Schedule: Summer 2019

7. Preliminary Estimate (Cost)

Round I Allocation	\$406,237.00 (+10,399 realloc.) = \$416,636
Less Previously Allocated Funds	(439,632.00)
Plus Refunded Allocations	59,582 Shade Str. 13,783 Portable Flooring

Less Current Project Funds Requested	(38,000.00)
Remaining Round I Allocation	\$12,369

It is on our March 26 Board Agenda to put the Shade Structure Project on hold until phase 2 funds become available.

School Facilities Projects to be Funded with Proceeds of Bonds

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation (please indicate those completed)

All Projects

Project Narrative: general scope of work ___x___ Included
 Enrollment Capacity: Current Facility and/or Proposed ___ Included
 Preliminary Estimate (Cost) ___ Included
 Project Schedule ___x___ Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review ___ Included ___x___ Not Applicable
 Enrollment Capacity: Current Facility and/or Proposed ___ Included ___x___ Not Applicable
 Pre-Schematics (to be completed by a District approved architect and/or engineering team) ___ Included ___x___ Not Applicable
 Facility Assessment ___ Included ___x___ Not Applicable
 Schematic Drawing(s) (areas of work) ___ Included ___ Not Applicable
 CEQA Process Determination (pre-CEQA-form) ___ Included ___x___ Not Applicable
 Design Development Drawings ___ Included ___x___ Not Applicable
 Design or Bid Estimate ___ Included ___x___ Not Applicable
 Construction Documents ___ Included ___x___ Not Applicable

For Committee Use:

All necessary documents were included: ___x___ yes ___ no
 (if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language? Yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion? Yes
4. Has the local school board approved the project? Yes; timeline modification on March 26 agenda

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

*For questions or clarifications relative to the completion of this application, please contact:
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